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INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 16 SEPTEMBER 1986

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. DAS

(1) EXDINR (Executive Dining Room System). The End-of-Month process concerning the August billing statements executed on schedule and successfully on 11 Aug.

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(2) FARS (Federal Automated Requisition System). is continuing to work on the Detailed System Requirements Document for the new FARS system. The first FARS Engineering Review Board (ERB) meeting will be held on 17 Sep at 10:30 in the Supply Division Conference Room in the The group's first task will be to approve the FARS System Development Plan. has distributed copies of the SDP to all personnel involved in this meeting for their review prior to the ERB.

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(4) Following a demonstration of the PC version of NOMAD, action was taken to purchase the package through OIT. The cost may be about $450.

b. CLAS

(1) The functional evaluation of MSA software was completed and the results were presented to the D/L, DD/L and EO/L at the bi-weekly. Copies of the Functional Evaluation will be distributed to the appropriate Logistics Divisions for comment, followed by briefings to those components by the CLAS Teams to resolve any concerns registered regarding functionality.

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b. CLAS (Continued)

(2) The OIT Technical Evaluation Team completed their evaluation and will brief the D/OIT on Friday 19 Sep. Recommendations from that evaluation will be to proceed with MSA software if the D/L and D/F concur on functional capabilities. STAT [redacted] will brief DC/IMSS on the results of the D/OIT briefing on Monday 22 Sep.

(3) MSA has agreed to make the Alexandria office available to the Accounts Payable team to test the latest version of the MSA Accounts Payable Software, Release 5.09. STAT [redacted] will coordinate with [redacted] (MSA) to define a schedule. STAT

c. Regulations

(1) IMSS actions on regulations included the following:

STAT [redacted]

(2) IMSS reviewed 12 Headquarters Notices due to expire 1 Nov and distributed them to the responsible OL components for determinations to extend, reissue or allow to expire.

3. Appraisal of Staff Activity during Past Week:

The RECD Information Handling Audit was completed. OL responses to DDA regarding Support Rendered by OL to the Military During the Past Years and Suggested Participants in the Agency Guest Speaker Program were prepared and transmitted. Efforts continue to provide input for the Report of Classification Decisions. Functional Assessment of MSA software continues. The OL Yellow Pages are being distributed and requests for additional copies are being received. Planning for the OL Planning Conference continues.

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IMSS Weekly Report for the Period Ending 16 September 1986

3. Appraisal of Staff Activity during Past Week: (Continued)

A memorandum will be transmitted requesting OL Components to conduct the yearly records inventory during the first week in October 1986. Priority ICS programming support is being provided to Supply Division that will permit the development of reports for tracking
STAT and reporting [redacted]

4. Perspective of Staff Activities During Forthcoming Week.

~~General planning efforts will continue~~. The commercial software package known as KATIE (an accountable property system for PCs) will be acquired and its testing will begin.

STAT [redacted]

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